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| **Strategic meeting:**LEP – Local Employability Partnership |
| **Date of meeting:**26/09/2024 | **Attended by:**J Amaral |
| **Relevant agenda items:****Workforce Mobility Project Presentation – Ewan Doyle****Funding Update****Funding applications****Annual Participation Measure** **AOB** |
| **Specific points of interest:****Workforce Mobility Project Presentation – Ewan Doyle**The Workforce Mobility Project is looking at transport barriers across the region. ED shared a dashboard platform showing the regions transport routes and outlying areas that don’t have transport link access. This would be a good tool for partners and employers to use to show areas on the map where it is accessible for someone to gain and sustain employment using public transport to get there. The tool has been tested in Fife and Key Workers saved around 15 minutes per day searching for transport options. * The LEP partners agreed that they could see the benefit of this tool, and it could influence inward investment.
* This would be a good tool for people renting houses as the information would be useful for them when accessing work.
* Is it possible to do a pilot using the tool to overlay the information from the mapping and gapping exercise.

**Action:** AS and ED to discuss further how the mapping and gapping information could be integrated into the analysis tool.**Funding Update*** LT shared a budget breakdown to the LEP.
* SS requested that a ‘spend to date’ column be added to the budget breakdown. This will be done before being circulated with the minutes.
* DP will contact LT and WD separately regarding an intervention idea for the Child Poverty fund.
* Questions around the allocated budget for paid work experience. AS updated the group that work is ongoing on this, and it needs to focus on matching the client with the right placement. Employer engagement is something that needs to be pushed on to capture those that find it hardest to gain an opportunity into employment.
* JA advised that the Third Sector would be happy to be involved in further discussions around upskilling people to help them move to positive destinations**.**

 **Actions** 1. LT to add ‘spend to date’ column to funding breakdown.
2. DP to make contact regarding possible Child Poverty intervention.
3. AS to catch up with VC around the paid work placement process

**Funding applications were discussed for approval****Annual Participation Measure** * Andrea Hall presented the annual participation data to the partners; this link will also be shared. AH is happy to attend any team meetings to go over this data.
* Scottish Borders are 10th from the top out off all 32 local authorities.
* Hawick are top in the Scottish Borders this year.

**Action**1. AH to summarise the data and share with the sub-groups. Possible good news story that could be shared by comms and presented to the CPP at their next meeting.

**AOB*** October Recruitment Fair – AS informed all that the recruitment fair is being held on 29th October at the Job Centre. After confirmation of other events that day this has now been changed to 30th October.
* LEP Maturity Assessment Survey – AS advised that this will be send out soon and that all the partners will need to complete this once received.
* SG Attendance & Minutes Request – AS has been asked by our Scottish Government relationship manager if they could attend LEP meetings and have the minutes share with them. Everyone agreed for the minutes to be shared but would prefer to have them at specific meetings that would bring a benefit such as a face-to-face meeting to enable interaction.
* No One Left Behind Employability Strategic Plan 2024-27 –this has been shared with the partners and everyone is encouraged to read through the information.
* Mapping and Gapping Survey – JA reminded everyone if they have not already done so to complete the survey. Time to be scheduled at the next meeting for an update.
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| **Actions from this meeting:** Reminder to be circulated regarding mapping and gapping exerciseDiscuss third sector upskilling intervention at the third sector leaders network meeting |
| **Distribution list for information:**BCA Team + Third Sector Leaders **Signed: J Amaral** |