

## Village Halls Retrofit Fund Application 2024

List of Grant Application Form questions (\* = compulsory answer required)

Have you read the <a href="#">Guidance</a> notes for this fund?*	YES/NO
Did you take part in the Bridging the Gap project?*	YES/NO

Village Hall Details	
Village hall name*	
Street*	
Town*	
Postcode*	
Brief summary of the main activities available at the village hall* (100 words max)	
Income last financial year*	£

Contact Details	
Application contact*	
Contact email*	
Contact telephone*	
Role within the organisation*	

Application Details	
Project start date*	
Expected completion in*	
Summary of project* (100 words max)	

<b>Type of improvement measures*</b> <i>(please select)</i>	Windows	
	Solar photovoltaic (PV) panels	
	Doors	
	Solar battery storage	
	Insulation	
	Digital infrastructure	
	Energy audit	
	Heating pump	
<b>Please describe how these measures have been identified as appropriate for your building and the benefits they will have in the long-term for your community.</b>		
<b>Details of project*</b>		
<b>How will the organisation evidence the success of the project?*</b>		
<b>Is the project match funded?</b>	YES/NO (If YES - provide additional information)	
<b>Additional information</b>		

<b>How many staff and volunteers are involved in the project?</b>	
<b>Full time staff*</b>	
<b>Part time staff*</b>	
<b>Volunteers*</b> <i>(Including management committee)</i>	

Costs	
<p>With this fund you can only apply for the Capital costs associated with delivery of this project. Please refer to the <a href="#">guidance notes</a> for more details.</p>	
<b>Capital*</b>	£
<b>Cost details*</b> Provide a full cost breakdown for capital expenditure i.e. cost for each item as selected in the type of improvement section.	

Priorities	
<b>Priorities addressed*</b> <i>(Please select)</i>	Improved perception of facilities/amenities
	Increased amount of low or zero carbon energy infrastructure installed
	Reduce heat loss by improving insulation of the building
	Efficiency in energy use by adopting digital systems

Beneficiaries	
<b>Number of beneficiaries*</b> <i>(estimate)</i>	
<b>Benefiting localities*</b> <i>(Please tick)</i>	Berwickshire
	Cheviot
	Eildon
	Teviot & Liddesdale
	Tweeddale

Requirements	
<b>Organisation requirements</b> <i>(Please tick)</i>	Organisation bank account
	Organisation based in Scottish Borders
	Project delivered only within Scottish Borders

	At least two quotes have been obtained	
	Policies and procedures in place to deliver the project	
	Suitable staff/volunteers to deliver the project	

### Declaration

Please ensure that the information contained in this application is correct, and that you are authorised to make the application on behalf of the named organisation and with whom it has been discussed.

By submitting your application, you agree to allow Borders Community Action to retain your organisational data on our database to process your application. You also agree to comply with all monitoring and evaluation requirements set out in the grant offer letter, this will also help us to evidence impact and create a case for additional investment.

We will use the information you give us to help assess your application and administer any grant we award you. We may share copies of this information with individuals and organisations we consult when assessing these applications, monitoring and evaluating this fund. We may also use this information for our internal training purposes. You can access our Data Protection Policy at <https://borderstsi.org.uk/data-protection-policy/>.

If you have any questions, please contact [info@borderscommunityaction.org.uk](mailto:info@borderscommunityaction.org.uk)