

## Meetings Feedback form for Borders Community Action Representatives

**Strategic meeting:**

Community Learning and Development Partnership

**Date of meeting:**

12/09/2024

**Attended by:**

J Amaral

**Relevant agenda items:**

Data collection and evaluation measures – input from Education Scotland

Draft actions review

Draft comms plan and events calendar update

**Specific points of interest:**

Susan Epsorth and Ann Kivlin from Education Scotland provided a presentation regarding data collection and evaluation. The presentation covered the CLD Regulations (2013) support the achievement of the following policy goals:

- To ensure communities across Scotland - particularly those who are disadvantaged - have access to the CLD support they need;
- To strengthen co-ordination between the full range of CLD providers, ensuring that CPPs, local authorities and other providers of public services respond appropriately to the expectations set by the CLD Strategic Guidance;

The responsibility for meeting the requirements in the CLD Regulations rests with the local authority as a whole.

The local authority is responsible for ensuring that all relevant services and Community Planning Partnership (CPP) partners are made aware of the CLD Regulations and of this document.

Other partners

Other partners across the CPP, the public sector, the third sector and in some instances the private sector have roles in assessing need, planning, delivering and evaluating CLD. If local authorities are to meet the requirements of the CLD Regulations, we would expect to see a range of partners active in the planning, delivery and evaluation of CLD provision.

Community groups, organisations and learners also have a vital and active part to play in enabling local authorities to meet the requirements of the CLD Regulations. Community groups, organisations and learners should be seen as equal partners in the process, contributing their knowledge, ability and resources to develop plans and provisions in collaboration with local agencies.

Self-evaluation focuses on 3 questions:

How are we doing?

How do we know?

What are we going to do now?

How good is our CLD?

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In the Borders, the main points for action identified in the review are: Raising standards, Partnership working (joint vision, planning and evaluation), Quality assurance processes, evaluation processes and shared success across the Partnership

Performance against aims and targets

- Using data and other information, including learner and community feedback, research and reports.
- Planning improvement
- Using data to demonstrate the collective impact of work on learners, groups and communities.



Robust process for triangulation of data and evidence of reports and increased use of CLD methodologies. Peer review model, looking inwards, outwards and forwards.

Discussion around data gathering and sharing information based on agreed priorities with a clear message on each partner contribution. It is essential that priorities are agreed and that each partner is clear on what is expected of them.

### What do we mean by 'data'?

- Data is not just about numbers.
- Data represents all evidence and information.
- When we analyse 'data' we need to use our *professional expertise* to interpret and understand a wide range of information.



#### Quantitative

- ✓ Deals with numbers
- ✓ Data which can be measured

#### Qualitative

- ✓ Deals with descriptions
- ✓ Data can be observed but not necessarily measured

Categories of Data:

Demographics, Service processes (input), Learner/ Participation successes (output), views (perceptions).

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### SECI in CLD: summary of contents

Session	Aims
Effective self-evaluation and using toolkits	<ul style="list-style-type: none"> <li>• Provide time for strategic thinking about how effective self-evaluation can support continuous improvement.</li> <li>• Introduce toolkits available to support self-evaluation.</li> </ul>
Data handling, interpretation and analysis	<ul style="list-style-type: none"> <li>• Refresh knowledge of data types, purposes and categories.</li> <li>• Reflect on current use of data.</li> <li>• Review data using a data-informed dialogue process.</li> </ul>
Effective and evaluative writing	<ul style="list-style-type: none"> <li>• Reflect on the types of writing undertaken in day to day work.</li> <li>• Become familiar with the key principals of effective writing and evaluative writing.</li> <li>• Build knowledge and confidence in writing evaluative statements.</li> </ul>
Supporting conversations for improvement	<ul style="list-style-type: none"> <li>• Explore different types of conversations that lead to improvement.</li> <li>• Consider a range of tools and techniques to support conversations.</li> </ul>
Outcome focused planning (optional)	<ul style="list-style-type: none"> <li>• Promote discussion about high quality outcomes and indicators.</li> <li>• Further develop knowledge of outcomes and indicators.</li> <li>• Develop a shared understanding of quality outcomes and indicators.</li> </ul>
Understanding change (optional)	<ul style="list-style-type: none"> <li>• Explore what is change? and How do we react to change?</li> <li>• Identify the common barriers and enablers to change.</li> <li>• Consider common models of change theory.</li> </ul>

There was an overview of the CLD plan and a discussion about priorities. A meeting is being organised to look at the draft plan in more detail.

The partners went through the draft priorities and actions in detail with debate around suitability of actions for year 1.

Kenny updated on his conversation around comms plan and will bring further information back at the next meeting as the plans is not conclusive at this stage.

#### Comments:

Clarity on CLD priorities as well as roles and responsibilities is fundamental. This is not clear yet but the CLD plan should be finalised by the end of September

#### Actions from this meeting:

Juliana to liaise with Ryan regarding mapping and gapping information about accredited training across the Borders.

#### Distribution list for information:

BCA Team + Third Sector Leaders

**Signed: J Amaral**