

Minute

Attendees: Jennifer Henderson, Andrea Hall, Melissa Gunn, Kevin Greenfield, Katharine Mathison, Graeme Murdoch, Justin Sinclair, Alasdair Scott, Juliana Amaral, Claire Smith, Robin Westacott, Kenny Harrow, Gillian Jardine, Lana Turner

Visitors:

Apologies: Sam Smith, Lesley Forsyth, Mike Niven,

Meeting

<p>1.</p>	<p>Welcome and Introduction</p> <ul style="list-style-type: none"> AS welcomed everyone to the meeting and there were introductions to two new members, Graeme Murdoch from Live Borders, and Kenny Harrow from CLD. 	<p>AS</p>
<p>2.</p>	<p>Note of Last Meeting</p> <ul style="list-style-type: none"> A list of members who would like to be involved in the Community Benefits Employability Group has been sent to Ryan Douglas who will be in touch to start regular meetings as soon as possible. RD has sent out the community benefits link. AS has reached out to CS regarding Mental Health Support and will update when he has more news. Meeting to be arranged between AS, LT, and SBC Comms to discuss the LEP branding further. KM and MG arranging to meet to discuss further the delivery options for the EOI from Borders College. <p>Actions</p> <ol style="list-style-type: none"> ALL anyone else who would like to be involved in the Community Benefits Employability Group please let LT know. 	<p>AS</p>
<p>3.</p>	<p>LEP Sub Groups</p> <p>A copy of the sub group tracker has been sent out with these minutes.</p> <ul style="list-style-type: none"> Transitions – AH gave an update on the Transitions Sub Group and the 5 priorities they are working on. Training was delivered by ARC Scotland on Principles of Good Transitions 3 and a focus group meeting has been arranged with BANG to speak to the young people about their experiences. Barriers – AS gave an overview in MN’s absence. Recent event was held at the Job Centre based around Parents and the barriers they face. This has given similar feedback to the recent work done by Child Poverty Co-Ordinator and will feed in to the next steps. Skills – KM updated on the skill group priorities. Priority 1 is now in delivery and the other priorities are a work in progress. Hoping to 	<p>AH</p> <p>AS</p> <p>KM</p>

	<p>run various courses taken from feedback on the needs of the area from employers and gap analysis work. Funding will be required from the LEP when these are decided.</p> <ul style="list-style-type: none"> • Employer Engagement – KG updated on Employer Engagement subgroup. Currently looking at where is best to host the employer A to Z and how to promote better collaboration. Looking at an ambassador program for apprentices across the region. New members are set to join this subgroup which will help to push things forward. • Leadership – AS advised there is ongoing work around the EOI and commissioning process. Looking to create a skills matrix for practitioners and to continue to promote the LEP through a comms plan. Looking to arrange training on Scottish Approach to Service Design for LEP members, possibly 2 or 3 champions to then cascade the knowledge to others. To promote Fair Work Practices KM will try to tie in the LEP with the Real Living Wage Group who have workshops and an event coming up. <p>Actions:</p> <ol style="list-style-type: none"> 1. ALL – please advise LT on any training events, or training wishes for Practitioners to help start a matrix. 2. KM – to help tie in the LEP with the Real Living Wage Group. 	<p>KG</p> <p>AS</p>
<p>4.</p>	<p>Grant Offer Letter and Annual Investment Plan</p> <ul style="list-style-type: none"> • AS advised that a grant offer letter has been received for funds representing approximately one quarter of the annual allocation £402K. No information at this time on when the rest will come, how much that will be or what caveats will be included. • AS also advised that an Annual Investment Plan was to be completed for the year. A copy of this document was sent out to LEP partners yesterday afternoon (22/05). A copy was shared on the screen during the meeting and AS spoke through this with the group. • AS spoke through the delivery plans, approach, and forecast then asked if everyone was ok with the document or if there were any questions. • No questions regarding the plan and partners advised they were fine with the content. • Some partners expressed empathy with the delay in the full grant offer and voiced the negative effects this will have on the ability to deliver the priorities of the LEP. • AS advised that he would update everyone as soon as he had more news. <p>Actions:</p> <ol style="list-style-type: none"> 1. AS to keep everyone updated on grant letter offer. 	<p>AS</p>
<p>5.</p>	<p>*Conflicts of Interest*</p> <p>SPF (People & Skills and Multiply) Proposals & NOLB Expression of Interest Proposal</p>	<p>LF</p>

	<ul style="list-style-type: none"> • EOI from Works + to support a pilot project focusing on supporting young people in the Berwickshire area. The project will be specifically tailored for young people aged between 16-24 in Berwickshire. This initiative aims to remove barriers to employment by providing targeted support and resources. All partners present were happy to support this EOI when funding becomes available. • EOI from ReTweed to support and deliver a new course to be delivered in partnership with Borders College over 12 weeks for 8 students. This will prioritise those far-removed from employment and young people facing multiple and complex barriers. Partners have asked for a breakdown of the 20K ask from Borders College and also an idea of the next steps for the students – what would the opportunities for the students be after the course. <p>Actions</p> <ol style="list-style-type: none"> 1. AS to seek a breakdown of the 20K for ReTweed EOI and also feedback on the opportunities of students following completion of the course. 	
<p>6.</p>	<p>AOB</p> <ul style="list-style-type: none"> • Community Benefits Update – List of interested parties sent to Ryan Douglas who will be in touch to arrange regular meeting as soon as possible. Any other members keen to join the group to let LT know. • Mapping and Gapping Update – JA advised that the tender did go out, but no-one was prepared to do on the ground work, all responses were desk-based work which is not enough. A counter proposal has gone out and responses have been received. An update should be available for the next meeting. • Employability Day – AS advised that it is Employability Day on Friday 28th July and asked if anyone had any ideas on how to showcase the work in this area. Possibly a group discussion to go through ideas. Some members expressed an interest to be involved. • AH shared the latest SDS Interim Participation Snapshot with the group showing stats for 16 – 19-year-olds. Suggested that these stats could be used towards creating priorities for the CPP Theme 2 report. Although the stats look good for the Borders there is still work to be done in some areas, especially where non participating young people slip through the net. AS asked if this is something Live Borders could help with as these young people may be participating in local sports groups or activities. GM advised that this may be an option and he is happy to discuss this further. <p>Actions:</p> <ol style="list-style-type: none"> 1. ALL anyone else who would like to be involved in the Community Benefits Employability Group please let LT know. 2. JA to provide feedback on mapping and gapping at next meeting. 3. AS / LT to contact members keen to be involved in Employability Day when plans for discussions have been made. 	<p>AS</p>

7.	Next Meeting <ul style="list-style-type: none">• Date – Thursday, 4th July 2024 Time – 9.00am – 11.00am	
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